

Determining the Investigation / Assessment Completion Date



Knowledge Base Article

Determining the Investigation / Assessment Completion Date

Table of Contents

Overview	3
Viewing the Investigation / Assessment Completion Date	3
Calculating the Investigation / Assessment (I/A) Completion Date	4

Determining the Investigation / Assessment Completion Date

Overview

This Knowledge Base Article discusses how to locate the **Investigation / Assessment Completion Date** in Ohio SACWIS and presents the business rules that determine the date. Specifically, this document discusses how the completion date is calculated.

Viewing the Investigation / Assessment Completion Date

1. From the Ohio SACWIS **Home** screen, click the **Case** tab.
2. Click the **Workload** tab.
3. On the **Case Workload** screen, click the appropriate **Case Number ID** link.

Home Intake **Case** Provider Financial Administration

Workload Court Calendar Placement Requests

Case Workload

Caseworker: [] Sort By: Case Name Ascending [] Filter

Test_Worker (34 cases)

Test_Name [123456] - Open 03/05/2025 - Adoption

The **Case Overview** screen appears.

4. Click the **Intake List** link in the **Navigation** menu.

Home Intake **Case** Provider Financial Administration

Workload Court Calendar Placement Requests

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Case Overview

Activity Log

Attorney Communication

Intake List

Forms/Notices

Substance Abuse Screening

Ongoing Case A/I

Specialized A/I Tool

Law Enforcement

Justification/Waiver

Case Services

CASE NAME / ID: Adoption HAZARD
Test, Name / 123456
Open (03/05/2025)

ADDRESS: 123 Test Rd
Test, Oh 12345

CONTACT:

AGENCY: Test County Children Services Board

PRIMARY WORKER: SUPERVISOR(S):

[Assign Worker](#)

The **Intake List** screen appears and is divided between the **Current Case Episode** section and the **Historical Case Episode** section.

Determining the Investigation / Assessment Completion Date

5. Locate the **Investigation / Assessment Completion Date** as shown below.

- Case Overview
- Activity Log
- Attorney Communication
- Intake List**
- Forms/Notices
- Substance Abuse Screening
- Ongoing Case A/I
- Specialized A/I Tool
- Law Enforcement
- Justification/Waiver
- Case Services
- Legal Actions
- Legal Custody/Status
- Living Arrangement /

CASE NAME / ID: *Adoption* **HAZARD**
Test, Name / 123456 *Open (03/05/2025)*

Current Case Episode Intake List

Intake ID	TEAM Ohio Intake #	Status	Decision Date - Time	Category	Type	Initiation Date/Time	Case Disposition Disposition Date	Investigation/ Assessment Completion Date	Agency Name		
		Information and/or Referral	05/27/2025 08:16 AM	Information and/or Referral	Information Only			6/22/2025	Test County Children Services Board		unlink

Calculating the Investigation / Assessment (I/A) Completion Date

The following Ohio SACWIS business rules determine the I/A Completion date:

- The I/A Completion date is the final approval date of the CAPMIS Family Assessment, Ongoing Case Assessment, or Specialized Assessment associated with the intake. If an intake is linked to more than one approved assessment, the system uses the earliest approval date
- For Stranger Danger reports that do not require an approved CAPMIS assessment tool, the system uses the disposition date.
- If the completion of the associated CAPMIS tool (Family, Specialized, or Ongoing assessment) is waived, the waiver's approval date represents the completion date of the I/A. If an intake is linked to more than one approved waiver, the system uses the earliest approval date.
- If an intake has both an approved CAPMIS tool and an approved waiver of the tool, the system uses the date of the approved CAPMIS tool.

If you have additional questions pertaining to this Deployment Communication, please contact the [Customer Care Center](#).