

# **Navigating the CRIS-E and OIES (Ohio Benefits) Data Inquiry Screen**



**Knowledge Base Article**

# Navigating OIES (Ohio Benefits) Data Inquiry Screen

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# Navigating OIES (Ohio Benefits) Data Inquiry Screen

## Overview

This article describes how to navigate the **OIES Data Inquiry** screen and transfer data to Ohio SACWIS.

The acronym OIES stands for **Ohio Integrated Eligibility System**. Ohio SACWIS functionality interfaces with the OIES to share specific child and case information regarding children in the custody of **IV-E Agencies**. This system is also known as Ohio Benefits.

Users can perform a real-time online inquiry for individuals and cases in OIES to help determine a child's **FCM/IV-E eligibility** and established **IV-E Medicaid**.

The goal of the OIES interface is to capture and exchange relevant child and case information and to avoid duplicate payments under the **Title IV-E** and **Title IV-A** programs. The Interface captures citizenship, employment history, earned and unearned income, resources, and demographic information. This information is used to determine a child's eligibility for federal **Title IV-E** foster care maintenance assistance.

## Security

To access this functionality, you must have the following Ohio SACWIS security role:

- **CRIS-E/OIES Interface Worker User Group** – This group contains the following profiles:
  - **CRIS-E/OIES Notification Worker** – Can transfer demographic data and send the 10-day notification informing OIES that the child is in the IV-E agency's custody. In addition, the system will generate a notification when the child's custody has been terminated.
  - **CRIS-E/OIES Transfer Data Worker** – Can transfer selected demographics and all financial information that Ohio SACWIS receives from interface generated data to determine eligibility. Additionally, CRIS-E historical data can be viewed.
  - **CRIS-E/OIES Inquiry History Worker** – Will have access to "view only" history records that occurred during a current / historical custody span.

## Troubleshooting

If you have difficulty connecting to or using the OIES interface, one of the following three messages will appear:

- "OIES Interface experienced an error retrieving the requested information." – This message appears when the **web service (connection between systems) is down**.
- "OIES Interface experienced an error processing its results." – This message appears when there is an **error processing the requested information**.

## Navigating OIES (Ohio Benefits) Data Inquiry Screen

- "OIES Interface is unavailable at this time." – This message appears when **the OIES system is down**.

### Navigating to the OIES Data Inquiry Screen

1. On the Ohio SACWIS **Home** screen, click the **Financial** tab.
2. Click the **Eligibility** tab.
3. Click the **CRIS-E/OIES Inquiry** link on the **Navigation** menu.

The **CRIS-E/OIES Data Inquiry** screen appears as shown below.

4. Select the **Public** or **Private** radio button.
5. If you know the child's Person ID,
  - a) enter the number in the **Person ID** field.

Or

- b) click the **Person Search** button to locate the appropriate child.
6. Click the **Go** button.

The screenshot shows the Ohio SACWIS interface. At the top, there are tabs for Home, Case, Provider, Financial (highlighted), and Administration. Below these are sub-tabs: Workload, Action Items, Services, Eligibility (highlighted), Payment, Benefits, and Statistical & Expenditure Reports. On the left, a navigation menu includes CRIS-E/OIES Inquiry (highlighted), Eligibility/Reimbursement, Prevention Services, Adoption Subsidy, and Nonrecuring. The main content area is titled 'CRIS-E/OIES Data Inquiry' and contains a form with a radio button for 'Public' (selected) and 'Private'. Below the radio buttons is a 'Person Search' button. To the right of the search area is a 'Person ID' field and a 'Go' button.

The search results appear in the **OIES Data Inquiry** screen.

#### Important:

- If the **Public** radio button was selected, the system enables the **Initial Custody Date** field drop-down list so you can choose a date as shown below.
  - If the **Private** radio button was selected, the system displays a calendar, and you will enter a date for the initial custody. However, to launch the OIES interface, a pending adoption subsidy record is needed.
7. Select a date in the **Removal Date** field.

**Important:** This date will be used to determine IV-E FCM eligibility.

# Navigating OIES (Ohio Benefits) Data Inquiry Screen

## Launching OIES Information

1. Once a date has been entered, click the **Launch OIES Information** button.

CRIS-E/OIES Data Inquiry

Public  Private

Person Search - or - Person ID: 281 00000 Go

Name: FosterChild, Finn Title IV-E #: 08900000000000  
Person ID: 28100000 Removal Date: 11/12/2021  
DOB: 05/24/2018 CRIS-E Recipient ID:  
Gender: Male CRIS-E Last Query Date:  
SSN: OIES Person ID:  
OIES Last Query Date:

**Confidentiality Statement:** By clicking either Launch Information button, I affirm and acknowledge that the following is true and accurate: that I am an employee of an Ohio county public children services agency (PCSA), that as of this date the above-named child is in the initial legal custody of my employer, that the search I am conducting is part of my job duties for my employer, and that the data being requested from CRIS-E/OIES is essential to providing services/benefits for the child in the county agency's legal custody.

[Launch OIES Information](#) [Clear Form](#)

The **OIES Potential Matches** screen appears displaying the search results.

**Note:** Potential match results are based on an exact match and then “Fuzzy logic” in order of the following criteria: SSN, Recipient ID, First and Last Name, Gender, and DOB.

2. Click the **View** link in the appropriate row.

OIES Potential Matches

OIES Person ID	Name	SSN	DOB	Gender	Race	County	Match
<a href="#">view</a>						County	SSN given and found
<a href="#">view</a>						County	Non-Exact match
<a href="#">view</a>						County	Non-Exact match

[Close](#) [Search Sacwis Case Members](#)

The OIES **Case History** screen appears.

3. Click the **View** link in the appropriate row.

Worker, Wendy / Log Off  
County Children Services  
UAT1 / 4.25.11 / Last Login:

Financial > Eligibility > OIES Inquiry

Child in Custody	Person ID	DOB	Gender	SSN	Custody Date
FosterChild, Phinneas	1234567	05/20/2015	Male	111-22-3333	01/07/2022

OIES Case History

OIES Case ID	Case Status	Effective Date	Case Address	Case Phone	Worker	Worker Phone
<a href="#">view</a> 5900000	Closed	07/01/2016	100 ANYWHERE ST ANYWHERE OH 44000-0000	555-555-5555	Active Medicaid Ohio	555-123-4567
<a href="#">view</a> 5900000	Active	11/01/2016	100 ANYWHERE ST ANYWHERE OH 44000-0000	555-555-5555	Active Medicaid Ohio	555-123-4567

[Close](#) [Exit](#)

The **OIES Case Overview** screen appears.

## Navigating OIES (Ohio Benefits) Data Inquiry Screen

- To see a specific member in the OIES case, click the appropriate **View** link. In this area, users will typically be trying to find the match to the child in IV-E agency custody.

Ohio SACWIS Worker: Wendy / Log Off County Children Services UATJ / 4.25.11 / Last Login: Home Recent Search Help

Financial > Eligibility > OIES Inquiry

Child in Custody	Person ID	DOB	Gender	SSN	Custody Date
FosterChild, Phineas	1234567	06/21/2021	Male	111-22-3333	01/07/2022

**OIES Case Overview**

OIES Case ID: 5900000 Case Person: Marie M Mother  
Case Worker: Active Medicaid Ohio Case Phone: 555-555-5555  
Case County: Ohio County Case Address: 100 ANYWHERE ST ANYWHERE 44000-0000  
County Telephone: 555-123-4567

**OIES Case Members**

D = Demographics Only F = Financial Data N = OIES Match Notification

	Name	Relationship	DOB	Status	Citizen	OIES Person Id
X	FosterChild, Phineas		06/21/2021	Discontinued	Yes	10710000
	Mother, Marie M	Parent(Biological/Adoptive)	08/01/2000	Active	Yes	5250000

Close Exit

**Important:** if an Ohio SACWIS case member's grid row information displays a red letter that means the case member's **Recipient ID** has been previously match to the selected **OIES Case** as indicated by the key above, highlighted in green.

The **Selected OIES Case Member** screen appears displaying the **Selected OIES Case Member** in the top grid and the related Ohio **SACWIS Case Members** in the bottom grid.

- Click the **Select** link in the appropriate row **OR**
- If an OIES Case Member is not displayed or listed as an Ohio SACWIS Case Member, click the **Person Search** button to add or create the case member.

**Note:** Once the person is added you will be able to transfer data.

# Navigating OIES (Ohio Benefits) Data Inquiry Screen

Ohio SACWIS Worker: Wendy / Log off  
County Children Services  
UATJ / 4.25.21 / Last Login

Home Recent Search Help

Financial > Eligibility > OIES Inquiry

Child in Custody	Person ID	DOB	Gender	SSN	Custody Date
FosterChild, Phinneas	1234567	06/21/2021	Male	111-22-3333	01/07/2022

**Selected OIES Case Member**

OIES Person ID	Name	DOB	Age	Gender
10700000	FosterChild, Phinneas	06/21/2021	1	Male

**Sacwis Case Members**

OIES Person ID	Person ID	Name	DOB	Age	Gender
<input type="checkbox"/>	6700000	Grandma, Gigi	04/10/1950	72	Female
<input type="checkbox"/>	6880000	Uncle, Ulysses	11/02/1969	53	Male
<input type="checkbox"/>	1234567	FosterChild, Phinneas	06/21/2021	1	Male

The **Demographics** screen appears which allows a comparison of the data contained in Ohio SACWIS and OIES for the individual selected. Refer to [Appendix A – Demographics Comparison Screen](#) in this Knowledge Base Article to view the screens.

## Transferring Data to Ohio SACWIS

1. At the top of the **Demographics** screen, verify that the **Child in Custody** name is the same child that your agency has in custody.
2. In the **Demographics** section, click the appropriate check box(es) to select the information that you want transferred to Ohio SACWIS.

Ohio SACWIS Worker: Wendy / Log off  
County Children Services  
UATJ / 4.25.21 / Last Login

Home Recent Search Help

Financial > Eligibility > OIES Inquiry

Child in Custody	Person ID	DOB	Gender	SSN	Custody Date
FosterChild, Phinneas	1234567	06/21/2021	Male	111-22-3333	01/07/2022

**Demographics**

**OIES Case Member**

OIES Person ID	Name	Gender	DOB	Case Address	Case Phone
<input type="checkbox"/>	<input type="checkbox"/> FosterChild, Phinneas	<input type="checkbox"/> Male	<input type="checkbox"/> 06/21/2021	<input type="checkbox"/> 100 MAIN ST ANYWHERE OH 44000-0000	<input type="checkbox"/> 555-555-5555

**SACWIS Case Member**

Person ID	Name	Gender	DOB	Primary Address	Primary Contact
1234567	FosterChild, Phinneas	Male	06/21/2021	5000 Oak St, Anywhere, OH 44000-0055	555-555-1000

## Navigating OIES (Ohio Benefits) Data Inquiry Screen

3. Scroll to the bottom of the screen and then follow either **Step 4** OR **Step 5** below as appropriate.
4. To transfer the data you selected to Ohio SACWIS, click the **Transfer Data to SACWIS** button.

**Important:** Ohio SACWIS will transfer the selected OIES data, except for what is **NOT** check marked in the grid.

**Special Note:** When transferring data, the income data will not transfer at this time due to not having Employment and Income End dates from OIES.

5. Or, to transfer the selected OIES content and automatically send a notification that you have the child in custody, click the **Send OIES Custody Notification** button. This notification will be sent to the county OIES worker. Please utilize it when children are taken into custody within 10 days.

Medicaid Eligibility				
OIES Case Member				
Begin Date	End Date	Medicaid #	Medicaid Type	
11/01/2021		107000000000	CHIP Child 1	
01/01/2022		107000000000	CHIP Child 1	
10/01/2020		107000000000	MAGI Child Ages 6-18	
12/01/2022		107000000000	CHIP Child 1	
12/01/2021		107000000000	CHIP Child 2	

  

SACWIS Case Member				
Begin Date	End Date	Medicaid #	Medicaid Type	
01/01/2023		089000000000	NON-IV-EFCM	



As shown in the next screen, the **OIES Case Overview** screen appears displaying a message that the data has been transferred to Ohio SACWIS or an OIES Notification was successfully created for the youth.

✔ OIES Notification successfully created on OIES Case ID (Journal Entry has been created for following Case numbers: 12345678) for FOSTERCHILD, PHINNEAS (06/21/2021)

OR

✔ Data successfully transferred for FosterChild, Phinneas (06/21/2021)



# Navigating OIES (Ohio Benefits) Data Inquiry Screen

Financial > Eligibility > OIES Inquiry

<b>Child in Custody</b>	<b>Person ID</b>	<b>DOB</b>	<b>Gender</b>	<b>SSN</b>	<b>Custody Date</b>
FosterChild, Phineas	1234567	06/21/2021	Male	111-22-3333	01/02/2022

### OIES Case Overview

OIES Case ID:	115	Case Person:	Mother, Marie
Case Worker:	Active Medicaid	Case Phone:	555-555-5555
Case County:	Ohio County	Case Address:	100 ANYWHERE ST ANYWHERE, OH 44000-5000
County Telephone:	844-640-6445		

### OIES Case Members

**D** = Demographics Only   **F** = Financial Data   **N** = OIES Match Notification

	Name	Relationship	DOB	Status	Citizen	OIES Person Id
<input type="checkbox"/>	FosterChild, Phineas [4]		06/21/2021	Discontinued	Yes	
<input type="checkbox"/>	Mother, Marie	Parent(Biological/Adoptive)	01/03/1995	Discontinued	Yes	350
<input type="checkbox"/>	Father, Frank	Parent(Biological/Adoptive)	07/17/1990	Active	Yes	456
<input type="checkbox"/>	FosterChild, Philomena	Sibling (full or half)	07/04/2019	Discontinued	Yes	427

6. When complete, click the **Close** button.

# Navigating OIES (Ohio Benefits) Data Inquiry Screen

## Navigating to the OIES History Screen

To view the transferred data, complete the following steps:

1. On the Ohio SACWIS **Home** screen, click the **Financial** tab.
2. Click the **Eligibility** tab.
3. Click the **CRIS-E/OIES Inquiry History** link on the **Navigation** menu.

The **Search Criteria** screen appears.

4. Enter the person ID in the **Person ID** field or complete a **Person Search**.
5. Click **Go** button. The individual's search results appear in the grid.

Home Case Provider **Financial** Administration  
Workload Action Items Services Eligibility Payment Benefits Statistical & Expenditure Reports  
< >  
CRIS-E/OIES Inquiry  
Eligibility/Reimbursability  
Prevention Services  
Adoption Subsidy  
Nonrecurring  
PASSS  
KGAP  
KPIP  
Medical Eligibility  
**CRIS-E/OIES Inquiry History**  
Search Criteria  
Person Search - or - Person ID:  Go

6. Select the **Search History** button below the individual's name and details.

Search Criteria  
Person Search - or - Person ID: 281 00000 Go  
Name: FosterChild, Finn  
Person ID: 281 00000  
DOB: 05/24/2018  
Gender: Male  
SSN: 111223333  
**Search History**

The **Inquiry** grid appears below.

Inquiry ID	Custody Date	Worker	Inquiry Date	Source
<b>4081805</b>	11/12/2021	Worker, Wendy	02/28/2023 12:15:31 PM	OIES

7. Select the **Inquiry ID** hyperlink to take you to the selected record.

# Navigating OIES (Ohio Benefits) Data Inquiry Screen

The **Person Details at time of Inquiry** screen appears.

8. Select the **View** link in the appropriate row.

Person Details at time of Inquiry

Name:	FosterChild, Finn	Title IV-E #:	089
Person ID:	281	OIES Person ID:	
DOB:	05/24/2018	OIES Case #:	
Gender:	Male	Custody Date:	11/12/2021
SSN:		Inquiry Date:	02/28/2023 12:15:31 PM

History for Inquiry

Sequence	Type
<a href="#">View</a> 1	Retrieved Case List for OIES Person ID (87. . . )
<a href="#">View</a> 2	Retrieved Case Details for OIES Case ID (117. . . )

Actions Taken: [N]FosterChild, Finn - Person ID (281 . . . )

[Close](#)

The **OIES Inquiry History: Case History** screen displays.

9. Click the **View** link for the person whose specific case history you want to view.

Ohio SACWIS Worker, Wendy / Log off  
County Children Services  
UAT1 / 4.25.11 / Last Login:

[Home](#) [Recent](#) [Search](#) [Help](#)

Financial > Eligibility > OIES Inquiry History

Inquiry History for Child: FosterChild, Finn Person ID: 281 DOB: 05/24/2018  
Gender: Male SSN: 111223333 Custody Date: 11/12/2021

OIES Inquiry History: Case History

	OIES Case ID	Case Status	Effective Date	Case Address	Case Phone	Worker	Worker Phone
<a href="#">View</a>	5900000	Closed	07/01/2016	100 ANYWHERE ST ANYWHERE OH 44000-0000	555-555-5555	Active Medicaid Ohio	555-123-4567
<a href="#">View</a>	5900000	Active	11/01/2016	100 ANYWHERE ST ANYWHERE OH 44000-0000	555-555-5555	Active Medicaid Ohio	555-123-4567

[Close](#) [Exit](#)

The **OIES Inquiry History: Case Overview** screen displays the history.

10. When complete, click the **Close or Exit** button.

If you need additional information or assistance, please contact the OFC Automated Systems Help Desk at [SACWIS\\_HELP\\_DESK@jfs.ohio.gov](mailto:SACWIS_HELP_DESK@jfs.ohio.gov).

# Navigating OIES (Ohio Benefits) Data Inquiry Screen

## Appendix A – Demographics Comparison Screen

Worker: Wendy / Liss, JJ  
 County Children Services  
 UATJ / 4.25.11 / Last Login

Home Recent Search Help

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Financial > Eligibility > OIES Inquiry

Child in Custody	Person ID	DOB	Gender	SSN	Custody Date
FosterChild, Phinneas	1234567	06/21/2021	Male	111-22-3333	01/07/2022

**Demographics**

**OIES Case Member**

OIES Person ID	Name	Gender	DOB	Case Address	Case Phone
1070000	FosterChild, Phinneas	Male	06/21/2021	100 MAIN ST ANYWHERE OH 44000-0000	555-555-5555

**SACWIS Case Member**

Person ID	Name	Gender	DOB	Primary Address	Primary Contact
1234567	FosterChild, Phinneas	Male	06/21/2021	5000 Oak St, Anywhere, OH 44000-0055	555-555-1000

**Employment History**

⚠ WARNING: Not all employment earnings are being provided by OIES; please verify all employment data with supplemental sources.

**OIES Case Member**

Begin Date	End Date	Employer	Hours Worked	Hourly Rate	Paycheck Frequency	Employer Address

**SACWIS Case Member**

Begin Date	End Date	Employer	Hours Worked	Monthly Income	Employer Address
05/01/2022		Kidz Modeling			

**Income/Benefits**

**OIES Case Member**

Type	Monthly Income	Effective Date	End Date	Eligibility Calculation

**SACWIS Case Member**

Type	Monthly Income	Effective Month/Year	End Date	Eligibility Calculation
Earned - Wages or Salary	\$200.00	01/01/2022		

# Navigating OIES (Ohio Benefits) Data Inquiry Screen

Expenses				
OIES Case Member				
Type	Amount	Begin Date	End Date	
SACWIS Case Member				
Type	Amount	Frequency	Begin Date	End Date
Regular Savings/Investments	\$100.00		01/01/2023	

Resources				
OIES Case Member				
Types	Desc	Value	Begin Date	End Date
SACWIS Case Member				
Type	Value	Begin Date	End Date	
Savings Account	\$2,400.00	01/01/2023		

School History				
OIES Case Member				
School Name	Type	District Name	End Date	
Ohio Elementary				
SACWIS Case Member				
School Name	Type	District Name	Beginning Grade	Start Date
Main Street Elementary	Primary	Ohio Local	Pre-K	08/25/2022

Insurance Coverage						
OIES Case Member						
Member Name	Business Name	Business Address	Policy Number	Group Number	Begin Date	End Date
SACWIS Case Member						
Business Name	Business Address	Policy Number	Group Number	Begin Date	End Date	

Medicaid Eligibility			
OIES Case Member			
Begin Date	End Date	Medicaid #	Medicaid Type
11/01/2021		107000000000	CHIP Child 1
01/01/2022		107000000000	CHIP Child 1
10/01/2020		107000000000	MAGI Child Ages 6-18
12/01/2022		107000000000	CHIP Child 1
12/01/2021		107000000000	CHIP Child 2
SACWIS Case Member			
Begin Date	End Date	Medicaid #	Medicaid Type
01/01/2023		089000000000	NON-IV-EFCM

## Navigating OIES (Ohio Benefits) Data Inquiry Screen

